

The background of the entire page is a teal color with a pattern of green leaves, likely from a plant like a philodendron, which are slightly out of focus and layered to create a sense of depth.

# Carbon Reduction Plan

Keoghs LLP

#### Version Control:

Publication Date: 1 December 2022

Last Review Date: 1 December 2022

Next Review Date: 1 March 2023

# Commitment to achieving Net Zero

Keoghs LLP is committed to achieving a 50% reduction in carbon emissions by 2030 and becoming net zero by 2050.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies by Keoghs LLP to reduce emissions. Baseline emissions are the reference point against which Keoghs LLP emissions reduction can be measured. The 12-month period referred to as our baseline year ran from 1st July 2019 to 30th June 2020.

### Baseline Year: 2019/20

EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	1,234
Scope 2	484
Scope 3	499
<b>Total Emissions</b>	<b>2,217</b>

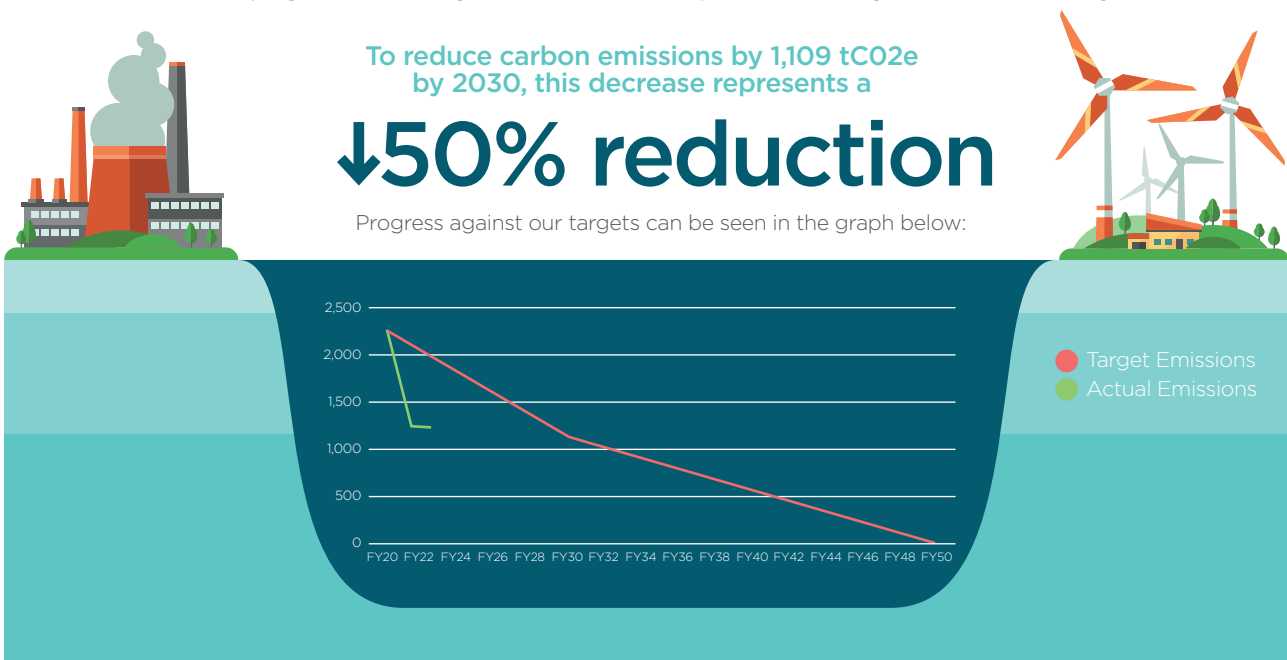
## Current Emissions Reporting

### Reporting Year: 2021/22

EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	710
Scope 2	291
Scope 3	252
<b>Total Emissions</b>	<b>1,253</b>

## Emission Reduction Targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction target.



## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2019/20 baseline. The measures and projects outlined will be in effect when performing all live and future contracts.



Development and proliferation of remote working technologies to reduce the need for business travel and lower the associated emissions

Continued office consolidation to reflect our effective remote working policy and enable optimal energy usage across our property portfolio

Targeted reduction in business miles implemented as part of annual business planning and financial forecasting process

All energy contracts are now reviewed annually to assess the availability and viability of switching to renewable energy sources and we are proud to have switched to 100% renewable energy sources for two of our largest offices

Recruited a head of procurement to drive sustainable procurement practices

Implemented an electric vehicle salary sacrifice scheme to support staff to make the change from combustion to electric powered vehicles

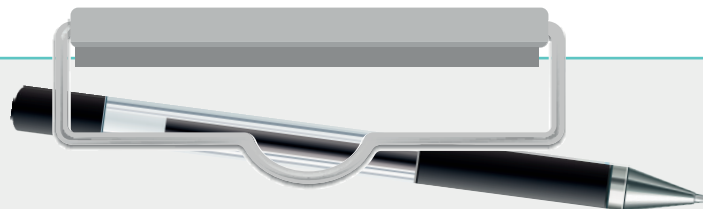
Installation of condensing boiler systems throughout the office network to support reduced fuel consumption and lower emissions

Focus on recycling that has led to achieving 100% of confidential waste and >94% of general waste now being recycled

Implemented “digital first” programme which has seen a dramatic reduction in paper usage including a reduction in printing of 90%

All washrooms fitted with economic flush systems to help reduce water consumption

Achieved ISO 14064-1 standard for greenhouse gas reporting



### We intend to implement further measures such as:

- + Achieving approval from the science-based targets initiative for our net zero target.
- + Board approval of 2023 updates to our global environmental, social and governance (ESG) strategy



## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the executive board of Keoghs LLP.

### Signed on behalf of Keoghs LLP:

*Allison Carr*

Chief Executive Officer, Keoghs LLP

Date: 1 December 2022

Next Review Date: 1 March 2023



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